

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING

Manasquan Borough
Manasquan High School Media Center
January 20, 2014
5:00 P.M.

AGENDA

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Eugene Cattani	Erik Gardner (SLH)	Alfred Sorino
Kenneth Clayton	Heather Garrett-Muly	Tedd Vitale (Brielle)
Linda DiPalma	Thomas Pellegrino	James Walsh
Mark Furey (Belmar)	Colleen Smith	Patricia Walsh

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 16, 2014 and the Reorganization Meeting and Closed Executive Session of January 5, 2015. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. Presentations

High School Students of the Month for December – Sydney Osso, Senior – Julie Hohenstein, Junior – Mara Bennett, Sophomore – Tarry Puma, Freshman

High School Teacher of the Month for December – Paul Battaglia

Elementary Student of the Month for December – Harvey Zhang

8.

A) Discussion Items for January 27, 2015 Agenda

B) Reports

• **Education, Curriculum & Technology – Agenda Items***

- New Jersey Monthly Top Schools 2014 Criteria
- Intramural Program
- St. Denis School Students
- Update on future academies
- Final Exam Schedule*

• **Athletics/Community – to be discussed in Executive Session**

• **Personnel – to be discussed in Executive Session**

- Leaves of Absence
- Chaperones
- Substitutes

• **Legal – to be discussed in Executive Session**

• **Policy – Agenda Items**

• **Finance – Agenda Items**

- Financing for lease purchase of CCTV System update
- In-house attorney update
- Cenergistic and a District committee will hold interviews for the Energy Specialist on January 22, 2015

• **Buildings & Grounds – Agenda Items**

- Tex-Net, Inc. Poles update
- Soil Testing

9. **Superintendent’s Report & Information Items**

Recommend approval of the following resolution to designate the month of January 2015 to “School Board Recognition Month”

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Manasquan Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Manasquan Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th

grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Manasquan Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Manasquan Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **Document C**
- Code of Ethics Review
- January 23, 2015 Walk-thru at St. Denis with the Mayor and our professionals

Recommend approval and acceptance of the Superintendent's Reports.

10. Student Board Representative Report

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. MANASQUAN

General Items

A) **Recommend** approval of the following transportation contract and agreement beginning January 20, 2015 and ending June 30, 2015:

<u>Route No.</u>	<u>Contractor</u>	<u>School</u>	<u>Hours</u>	<u>Student(s)</u>	<u>Cost</u>
E4844	Briggs	Shrewsbury Boro School	8:30-2:55	1	\$25,987.50 Incl. 1:1 aide

B) **Recommend** approval of the revised appointments to positions specified for the period beginning January 5, 2015 and ending at the next reorganization meeting of the Manasquan Board of Education: (Corrections to previously approved appointments from January 5, 2015)

- Basic Skills Instruction Person & Representative: Donald Bramley
- Compliance Officer/Committee Coordinator under P.O. 94-142 Sec. 504 NJ Rehabilitation Act 1973: Sean McCarthy
- Chemical Hygiene Officer: Jesse Place

C) **Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a developmental pediatric evaluation at a rate of \$450.00 for elementary school student #272538 as part of a Child Study Team Evaluation.

D) **Recommend** approval of speech/language therapy services, as per Special Education Settlement for student #2444 to be billed separately from tuition (OOD placement), not to exceed \$10,000.00 for the 14/15 SY.

E) **Recommend** to approve Barbara O’Boyle, of Always Available physical therapy services, for additional hours for the 14/15 SY as follows; 240 hours @ \$80.00 per hour, not to exceed \$19,200.00.

F) **Recommend** to approve the carryover amount of \$1,865.00 from 13/14 SY to 14/15 SY due to non-expenditure of non-public funds in the basic IDEA grant.

G) **Recommend** to approve the hiring of a full-time, Special Education Paraprofessional to support a newly identified kindergarten student, #272505, with autism.

H) **Recommend** to approve David G. Katz, an Orthon-Gillingham Specialist, to complete a Program Assessment of the Special Education Reading Program in the elementary school at a rate of \$800.00 for student #2285.

I) **Recommend** approval of the Superintendent’s Quantitative Merit Goal focused on developing administrative capacity through literature and discussion as per **Document**.

Personnel

Discussed in Executive Session

Professional Days

J) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
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January 13, 2015	Rich Kirk	Monmouth Univ.	NJDOE PARCC Online Assessment Training	No	None
February 4, 2015	Rich Kirk, Rob Markovitch, Laura Wahl, Jessica Ciriello, Lauren Gawron, Cathy Taft, Donna Mead, Kali Mura, Elyse Boyes	Monmouth County Curriculum Consortium, Millstone Township	Next Generation Science Standards	Yes - 8	\$79 each registration \$15.50 each mileage
February 6, 2015	Oriana Kopec	Mullica Hall	STEM Workshop	Yes	\$139 registration \$51.83 mileage
February 11, 2015	Teri Trumpbour Lynn Walsh	Cherry Hill	Workshop on preparing Pre-K and Kindergarten students to meet the common core standards	No	\$229 registration

Student Action

Field Trips

Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 2015	Jim Fagen	History (high school & elementary students)	United Nations	To learn about the history and workings of the United Nations	Yes - 4	transportation 2 buses @ \$475 each	None
March 26, 2015	Laura Wahl	6 th Grade	Algonquin Theater	To see a performance about World War II & Holocaust	Yes - 2	None	Students
April 14 & 15, 2015	Andrea Trischitta	Music, Language Arts	Middletown Arts Center	NJ State Film Festival	Yes - 2	None	School Account

Placement of Students on Home Instruction

K) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#2809261300 Grade 5 January 13, 2015 – January 30, 2015 (Concussion)

Secretary's Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **December 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,095,838.66** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

N) **Recommend** approval to enter into a 3-year tax exempt municipal lease agreement for the purchase of security cameras (CCTV Systems) as follows and as per **Document**:

Lessor: US Bancorp Equipment Finance, Inc.
 Term: 36 months
 Rate: 2.27%
 Principal Amount: Not to exceed \$100,000
 1st Pmt. Due Date: Upon executed lease documents

The board approval to solicit lease quotes and purchase this equipment occurred at the December 16, 2014 Board Meeting. Three proposals were received with rates ranging from 2.27% - 8.96%. The proposals will be kept on file in the Business Administrator's Office.

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

O) **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 13, 2015	Jesse Place	Monmouth Univ.	NJDOE PARCC Online Assessment Training	No	\$11.10 mileage
January 22, 2015	Jesse Place, Jamie Egan, Frank Scott	Edison	A national and state CTO perspective on PARCC	No	\$24.24 each mileage
January 27, 2015	Jesse Place Sean McCarthy	Princeton	PARCC Technical Training	No	\$25.69 each mileage
January 31, 2015	Colleen Smith	Mountain Lakes	Governance 1: New Board Member Orientation	No	\$43.98 mileage \$20 approx. tolls
February 4, 2015	Jesse Place, Barbara Kerensky, Barbara Buckley, Eric Wasnesky	Monmouth County Curriculum Consortium, Millstone Township	Next Generation Science Standards	Yes - 8	\$79 each registration \$15.50 each mileage
February 4, 2015	Gretchen Boodey, Jason Bryant, Brett Lomas, Justin Roach	Newark	Fast Track to PARCC Success	Yes - 5	\$995 registration
March 12, 2015	Lynn Coates	Mt. Laurel	NJASBO, Review of pensions	No	\$37.37 mileage

May 12, 2015	Sandi Freeman Kim Read	Mt. Laurel	Administrative Assistant Program	No	\$37.37 mileage
June 6, 2015	Eugene Cattani	Jackson Liberty	New Board Member Orientation	No	\$11.53 mileage

Student Action

Field Trips

P) **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 2015	Jim Fagen	History (high school & elementary students)	United Nations	To learn about the history and workings of the United Nations	Yes - 4	transportation 2 buses @\$475 each	None

Placement of Students on Home Instruction

Q) **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#181434 **Grade 9** **December 17, 2014 – TBD (Hospitalization)**
#151964 **Grade 12** **December 18, 2014 – TBD (Suspension)**
#16640 **Grade 11** **December 22, 2014 – TBD (Hospitalization)**
#182430 **Grade 9** **January 5, 2015 – TBD (Hospitalization)**
#182250 **Grade 9** **January 9, 2015 – TBD (Disciplinary)**
#18639 **Grade 9** **January 15, 2015 – TBD (Disciplinary)**

Placement of Students Out of District

Recommend approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document**.

Financials

Recommend acceptance of the following **High School Central Funds Report** for the month ending **December 31, 2014** as per **Document**.

14. Old Business/New Business

15. Public Forum

16. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client Privilege
- 8. Personnel Matters (Leaves of absences, rescind of contract, chaperones)
- 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

17. Adjournment

Motion to Adjourn